

Please ask for: Tony Rose

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Date: 8th April 2013

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **16th** day of **APRIL 2013** at **4.30 pm**.

Prior to the Meeting, the Reverend N Shutt, Vicar of Walkhampton, has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

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3. To approve and adopt as a correct record the Minutes of the regular Meeting of the Council held on 26th February 2013 1
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21
9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval

- (i) **Community Services Committee**
Meeting held on 26th February 2013 6
- Unstarred Minute to agree**
Members are recommended to agree:
- CS 42 South Hams and West Devon Shared Local Plan**
RESOLVED to RECOMMEND that a joint Local Plan with South Hams District Council be developed and prepared and that, on adoption, replace the existing adopted Local Development Documents.
- (ii) **Overview & Scrutiny Committee**
Meeting held on 12th March 2013 13
- Unstarred Minute to agree**
Members are recommended to agree:
- O&S 38 Review of the Connect Partnership and Related Delivery Arrangements**
RESOLVED to RECOMMEND that the suggested way forward for the Connect Partnership and related delivery arrangements, as set out in paragraph 4 of the report, be adopted.
- (iii) **Planning & Licensing Committee**
Meeting held on 5th March 2013 18
- Meeting held on 9th April 2013 **To follow**
- (iv) **Resources Committee**
Meeting held on 26th March 2013 30
- Unstarred Minutes to agree**
Members are recommended to agree:
- RC 43 Meeting the Financial Challenge**
RESOLVED to RECOMMEND that:
- (i) the broad thrust of the presented report be accepted to bridge the 2014/15 gap by a combination of measures including the use of New Homes Bonus; a presumption not to fill vacant posts as they arise in 2013/14 and further efficiency savings;
- (ii) The following potential savings discussed at paragraph 3.4.3 of the presented report should be pursued to enable early notice to be given to affected staff, stakeholders and partners;

- a) cessation of Borough Council funding to the TICs and officers to pursue alternative means of innovative service delivery
- b) economy service reduction
- c) discretionary rate relief

In addition, a further report be brought back to the Resources Committee outlining the overall impact of ending Giro payments, and the above list is not exhaustive and does not preclude additional initiatives for indentifying potential further savings or additional income; and,

- (iii) Those elements of earmarked reserves and capital where expenditure trends or commitments indicate it is safe to do so be stripped out, as set in Appendix A, to free up New Homes Bonus.

(v) Standards Committee

Meeting held on 19th March 2013

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- 10. To receive the report of the Chief Executive on the review of the process and decisions that led to the Judicial Review Judgement relating to the former Focus DIY Store, Tavistock Retail Park, Plymouth Road, Tavistock 36
- 11. To receive the report of the Personnel Manager on the Pay Policy Statement 2013/14. 40
- 12. To receive the proposed Council and Committee Meeting Schedule for the 2013/2014 Municipal Year as prepared by the Member Services Manager. 48
- 13. To receive the report of the Democratic Services Manager to establish a Political Structures Working Group 50
- 14. To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Chief Executive during the period from 30th January 2013 to 27th March 2013. 54

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, the Council is recommended to pass the following resolution:

“**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the undermentioned item of business on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

15. To receive the report of the Corporate Director (AR) on the Future Leisure Provision Post 2014 – Extension of current contract and update on emerging opportunities – (Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

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Dated this 18th day of February 2013

A handwritten signature in black ink, appearing to read "R. Heard". The signature is written in a cursive style with a large initial "R" and a distinct "H".

Chief Executive